

**Richards School PTO Meeting**  
**Tuesday April 8, 2008**  
**7:00 PM-8:30PM**

Attendees: Hillary Halleck, Christine Baker, Rebecca Hemingway, Deanna Armstrong, Nicole Earle, Michelle Boucher, Stefanee Currier, Patti Warren, Becky Merrow, Viki Bridge, Kelley Merritt, Lee Griffin, Sheila Hulton

**Minutes** – Motion to approve March minutes with no changes by Viki Bridge and seconded by Sheila Hulton. Approved unanimously

**Treasurer's Report** – Sheila Hulton

- Bank balance less budgeted upcoming events is approximately \$3,700.
- Please be sure to fill out the PTO reimbursement with an original receipt. This form is in the PTO box as well as online at our website.

**Speed Stacks** – Becky Merrow

- Can be an individual or team sport and like track, it has different competitions
- Good for hand/eye coordination
- Kids love it
- Come in many colors
- Would like to sell cups for kids or families so we can get free cups and timers for the PE program
- We may have a stack at family science night w/ a video to introduce
- Viki Bridge motions we try to sell cup stacks to earn equipment for the PE program with all checks being made out to the PTO. Hillary Halleck 2nds. All in favor.
- Becky has order forms. If you are interested in getting cups see Becky or a PTO member
- Make checks out to Richards PTO
- We will put a link on the PTO website
- We will send out a letter to let people know we are selling them, word of mouth, blurb in the school newsletter, on flyer for ice cream social

**Project Rabbit** – Sheila Hulton

- It is done!
- This is the first one Sheila has done. She felt it would go very smoothly next year.
- 40 – 50 children each Thursday
- We cut out the craft this year and everyone seemed fine with that. It worked well because people explored the library
- Thank you from Sheila to everyone that helped!!

**Turn Off TV Week** – Sheila Hulton

- Not too much to add
- We will dip into the budget to buy ice cream b/c it is so expensive right now
- Turn Off TV Week is the week of April 25<sup>th</sup>
- Ice Cream Social on Friday from 6-7pm
- Family Science Night will be on Tuesday the 25<sup>th</sup> from 5:30 to 7:30pm with an Earth Day Theme. Many different projects to do!!!!

### **Upcoming Free Parent Education – Viki Bridge**

- Viki will be doing a reading program with Cathy Seavey – Joyful Reading
- Parents can bring their children
- Event at 6:30 to 7:30pm

### **Box Tops - Shannon Howe**

- Shannon absent
- No update at the meeting
- TRIM, TRIM, TRIM!!! This makes it much easier if Shannon does not have to trim along with counting

### **Officer Elections – Lee Griffin**

- Elections will be held next month as usual
- All positions are open if someone is interested in being on the PTO board

### **T-shirt design – Lee Griffin**

- Got the pricing from Paint n Place
- 2 color logo with the logo in blue and the paw in black is a little more expensive
- Can have the logo on two sides or one
- Costs: \$7/shirt – 1 color and 2 sided, \$7.50/shirt – 2 colors and 2 sided, \$6/shirt 1 color and 1 side, \$7.50/shirt 2 colors and 1 side
- Screen fee is normally \$75 and Paint n Place is only charging us \$25
- Discussed colors again
- Discussed pricing of the shirts, don't want to make money on them
- Viki motions we purchase the shirts with the logo 1 color, blue, on two sides
- Patti Warren 2nds
- Passed unanimously
- Discussed sizes and number of shirts to order, do not order many smalls
- Deanna motions we buy 100 t-shirts in a mix of sizes, not too many smalls, gray with the logo on both sides
- Sheila Hulton 2nds
- Passes unanimously

**Looking for TWO LITER BOTTLES for FAMILY SCIENCE NIGHT!!!! Drop off the Patti at the school if you have some.**

### **Playground Equipment – Patti Warren**

- Looking for items for the kids to use at recess.
- Much of the equipment from the beginning of the year has been lost or broken
- Items suggested by Patti are hoola hoops, jump ropes
- Sheila Hulton suggests asking if anyone has a basketball hoop on a stand they would like to donate
- Patti would like to request \$100 from the PTO
- Discussed the quality of equipment we should buy
- Hillary motions to donate \$200 to the school for durable playground items such as Nerf balls, jump ropes and hoola hoops
- Becky 2nds

- Approved unanimously

**Request from the 2<sup>nd</sup> Grade Teachers** – Christine Baker

Science books – series set for each class

May be money in the textbook budget

Possibly order from Scholastic if available?

Will re-visit in the future if there is no available text book money

**Drawing** – A \$10 gift card for one teacher AND one parent

Nicole Early won the parent drawing to Donnie T's Meat Market

Viki Bridge won the teacher drawing to Borders

**Teachers were dismissed to discuss Teacher Appreciation Week**

**Teacher Appreciation Week** – Lee Griffin

- Presented ideas for teacher appreciation week
- Made some changes to the presented plan
- Plans available with Lee Griffin or Hillary Halleck. (We don't want to spoil the surprise!!)
- Hillary motions to accept as amended
- Deanna seconds
- All in favor

**Next Meeting**

- Tuesday, May 13<sup>th</sup> at 7:00 PM

Minutes submitted by: Hillary A. Halleck